

KARI LEWIS, Ed.D.
ADHD Behavior Education Services
1808 Evergreen Avenue · Raleigh, NC 27603
Phone 919-618-8333 · Email karik@bellsouth.net

Client Information

Date _____

Name of Client _____

Name of Parents _____
(if client is not 18 years of age)

Address _____

Telephones **Home** _____ **Work** _____

Cell _____ **e-mail** _____

Name of School _____
(for clients of school age)

Name of employer _____
(for clients not of school age)

List any current educational or psychological diagnosis of the client (e.g. LD, ADHD) _____

Name(s) of pediatrician, psychologist, psychiatrist, or other person involved in the client's treatment

Name(s) of medication and dosage

SCHEDULE OF FEES

Fees are payable in full at the beginning of each session unless prior arrangements have been discussed. Cash, check or a credit card is accepted. If paying with a check, please make check payable to: Kari Lewis, Ed.D. For monthly billing payment upon receipt of the billing statement is appreciated. Finance charges are added if you do not make a payment within 30 days. Late charges are computed at 1 1/2% monthly for any balance over 30 days old.

Individual Sessions, per 60 minutes.....	\$105.00 - 160.00
(fee varies depending upon location/weekend hours)	
Administrative fee for monthly billing.....	4.00
School visits (per hour)	\$135.00
Telephone consultations longer than 10 minutes, per quarter hour or any portion thereof.....	\$25.00
20 minute scheduled phone sessions.....	\$20.00
Text messages & emails combined with phone sessions (unlimited #).....	\$20.00 per month
Other service.....	negotiable
Returned check fee.....	\$30.00

LATE CANCELLATIONS OR MISSED APPOINTMENTS: If unable to keep an appointment kindly provide 24 hours notice, otherwise charges will be made for the time reserved and an invoice will be mailed to you. Please cancel Monday appointments by Friday afternoon.

I have read the above information concerning fees and I understand and accept the policies described above.

Signed: _____ Date: _____
(responsible party)